



BHDDH Division of Developmental Disabilities PERSON-CENTERED SUPPORTED EMPLOYMENT PERFORMANCE-BASED PROGRAM

Frequently Asked Questions from Information Sessions

Q. Who is responsible for developing the career development plan for people who use self-directed services?

A: If a self-directed participant purchases employment services from a provider agency, the provider agency's employment team will prepare the CDP. If a self-directed participant accesses their own hired employment team, the self-directed employment staff will assist the individual with the CDP.

Q. If someone using self-directed services does not have vocational/day services in their plan/PO now, who is responsible for revising the plan and the PO?

A: The plan writer should revise the plan. Self-Directed individuals will work with their Fiscal Intermediary on their PO whether they hire their own plan writer and employment team staff or go through a provider.

Q: If a person using self-directed services elects to have a provider write the career development plan, is there funding available to cover the cost of this plan writing?

A: CDP's are paid for through the job development/assessment code for both providers and plan writers. Maximum of 3 hours for each plan.

Q: For youth exiting school/in transition, will they have a career development plan already in place? If not, is there funding available to write this plan?

A: All exit youth in the target population are to have a CDP completed by their school district, upon their exiting school. See above.

Q. If accepting youth exit target population participants, who does the ISP and is there funding available to cover this cost?

A. For exiting youth or any newly eligible BHDDH client, the lead agency will complete the ISP and receive reimbursement under support coordination.

Q: Will providers receive benchmark payments if an individual secured a job with the minimum job placement hours before the program started?

A: No. Performance payments will be made for employment opportunities secured on or after entering into the contract. The case record will need to contain all required documentation, including the CDP, Person Centered Plan, job development case notes, individual case notes, job forms, and benefits plan.

Q: Will providers receive performance payments for all credentialed staff.

A: Performance payments will be made for currently credentialed staff on an employment team, or when staff members on an employment team receive their credentials. All employment team staff must be certified by June 30, 2016.

Q: How much are the performance payments?

A: Performance payment amounts will be determined after all applications are received and will be known before entering into a contract.

Q: How will a provider bill for a performance payment?

A: The method for getting a performance payment, reporting, and other specific descriptions of the program will be covered in a kick off session for participants.